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UNIVERSIDADE FEDERAL DA BAHIA

**PUBLIC CALL PV 001/2022–PRPPG/ UFBA
HIRING OF VISITING PROFESSORS 2022
SIMPLIFIED SELECTION PROCESS FOR THE HIRING OF
VISITING PROFESSORS**

Updated on 01/11/2022

Universidade Federal da Bahia (UFBA) through its Senior Office of Post-graduate Studies (PRPPG), in the use of its legal attributions aiming at the improvement of the Post-graduate programs, makes public the opening of applications for the simplified selection process for the hiring of VISITING PROFESSORS, under the terms of Law no. 8,745, of 12/09/1993, amended by Laws # 9,849 / 99 and # 10,667 / 03 and Decree # 7,485, of 5/18/2011, and Law 12,722, of 28/12/2012.

1. On the receipt of documents

1.1. The Post-Graduate Program interested in selecting Visiting Professors shall announce in its site the Public Call for the selection process. Once the internal selection is concluded, the Program must send to the Senior Office of Post-graduate Studies (PRPPG), the list of the selected names, following their priority order, along with the following attachments:

1. The approved minutes, in PDF format, of the collegiate meeting informing: link of the Public Call announcement; hiring period for each selected professor, in their priority order, reaffirming the professor's full-time dedication commitment to the Program; relevant scientific production, and supervision experience compatible with the criteria adopted by the Post-Graduate Program for the admission of faculty members, including the list of such criteria. It is important to



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stress that in order to run for this call, the Visiting Professor must meet the criteria adopted by the Post-Graduate Program for such admissions.

2. **Minutes of the Congregation or document issued by the Director of the Unit to which the Postgraduate Program is linked, ratifying the internal pre-selection carried out by the Postgraduate Collegiate, indicating the Department or Coordination to which the pre-selected candidates will be assigned (new)**
3. A work plan, limited to up to four pages, detailing the academic and scientific activities to be carried out under scope of the Graduate Program during the contract period, signed and initialed by the candidate, in PDF format. The plan should not be configured just as research project, for research is only one of the elements that make up the activities to be performed during the contract. The prospected results of training and knowledge production activities, as well as the planned schedule, should be part of the Plan.
4. Candidate's C.V in PDF format, even if the candidate has his/her curriculum in the Lattes Platform.
5. Registration form, available on the page www.propg.ufba.br

2. On the openings

UFBA is offering, by means of this Public Call, 30 openings. Those, which will not be filled, for any reason, will be offered to the next candidate following in the full listing.

For the purposes of title award running time, the timeframe below will be considered for the candidates selected by the Post-Graduate Programs.

3. On the Timeframe

The applications will be received according to the following timeframe:



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10/January/2022	Announcement of the Public Call
08/March/2022	Due date for the Post-Graduate Programs to send to PRPPG the selected candidates' documents through SAPI (www.sapi.ufba.br)
Until 25/March /2022	Disclosure of partial results in the site (www.propg.ufba.br)
Until 04/April/2022	Disclosure of the final results in the site (www.propg.ufba.br)

4. On the Selection Criteria

Selection will be carried out by means of analysis of both the candidate's CV, and his/her work plan by the Multidisciplinary Committee specially assigned for that task. The work plan must specify the expected activities and products/results derived from the professor's actions within the scope of the Post-graduate Program, its concentration area and line(s) of research.

Senior visiting professors with high scientific production, professional and supervision experience will have priority, aiming an effective contribution towards the Program's scientific production, human resources development and cooperation network, within and outside UFBA, thus allowing for joint proposals that may result in scientific-academic production.

In order to be considered for this Public Call, the professor must demonstrate relevant scientific production and supervision experience compatible with the criteria adopted by the Post-graduate Program for admission as a Permanent Faculty Member.

The Multidisciplinary Committee shall evaluate the proposals considering the following criteria and weights:

Criteria	Percentage Weight
Candidate's CV, considering his/her scientific production, and accumulated professional and supervision experience.	50%
Work Plan, observing its merit, relevance and possible results.	35%
Interaction with the Program faculty and/or research groups, with special attention to the constitution of cooperation network and other joint actions.	15%



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In case of a tie between candidates, the committee may use the following elements, among others, to break the tie, when appropriate:

- Seniority, characterized by the accumulated experience in activities inherent to the post-graduate *strictosensu*;
- Proportion of active visiting professors in the programs that have indicated candidates;
- Gender equity and ethnic-racial belonging.

5. On the Appeals

Appeals should be filed through the SAPI system (www.sapi.ufba.br), up to 4 (four) days after disclosure of the results.

6. On the hiring requisites

- a) The candidate must hold a doctorate degree obtained up to two years prior to application for the position, testified by the date registered on the diploma (copy of both sides).
- b) The candidate must not either directly or indirectly be an active servant of the Federal, State, Municipal, Federal District administrations, neither as an employee, nor as a servant of their subsidiaries or controlled agencies, according to Article 6th, Law no. 8.745/93.
- c) In case the candidate has an employment bond, he/she must be either retired, or be officially under a leave of absence, at the moment of his/her hiring at UFBA.
- d) The candidate must not have been employed in the course of the 24 (twenty-four) months, based on the Law 8,745, of December 9, 1993.
- e) The candidate must not be an UFBA retired professor or technical servant.
- f) The candidate must not be a resident of the State of Bahia (dully certified by a proof of residence).



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7. On the Duration of the Work Contract

7.1. The work contract must have:

- a) A minimum duration of 1 (one) year, in the case of a Brazilian professor, with the possibility of renewal, provided the total period does not exceed 2 (two) years.
- b) A minimum duration of 1 (one) year, in the case of a foreign professor, with the possibility of renewal, provided the total period does not exceed 4 (four) years.

7.2. The duration of the contract will be linked to the period of development of the work plan in the Post-graduate Program in which the hired professor will act.

8. On the work system and remuneration

8.1. The Multidisciplinary Committee will also recommend the adjustment of the approved candidates to income equivalence, applying the distribution between the classes of Adjunct, Associate or Full Professor, according to Appendix I.

8.2. The hired professor will be submitted entirely to the Full Dedication system.

9. On the work contract

~~9.1. PROPG shall send the Directors of the academic units to which the Postgraduate Programs are associated, the list with the names of the visiting professors selected by the Multidisciplinary Committee;~~

9.1.1. For the hiring process to become effective, the Post-graduate Programs will forward the following documents to PPPG, in PDF format:

Brazilian Candidates

- a) Copy of PhD/Doctorate diploma (both sides). In case the back is blank, that should be acknowledged;



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- b) Copy of ID;
- c) Copy of CPF;
- d) Copy of proof of residence;
- e) PIS/PASEP;
- f) Proof of military service (when a male candidate);
- g) Voter registration; and
- h) Proof of Voting.

Foreign Candidates

- a) Copy of passport (photo and number).
- b) Copy of PhD/Doctorate diploma (both sides). In case the back is blank, that should be acknowledged;
- c) Translation of diploma or equivalent document, in case the degree has been obtained abroad.
- d) Work Visa. **NOTE:** UFBA shall request the work visa for the visitor, and the granting will depend on the Ministry of Education agenda.

10. On the Renewal of the Work Contract

10.1. The work contract may be extended to the maximum time limit shown on item 5. The request for renovation must be formalized by the Post-graduation Program through SIPAC (identifying under the item “Nome do Interessado” (*Interested Party*), the name of the visiting professor who is to have his/her contract renewed. The process must be sent to PRPPG, within a minimum of 60 (sixty) days prior to the expiring of the professor’s contract.

10.2. The Post-graduate Program will attach to the request the following documents:

- a) Minutes of the meeting signed by the collegiate, including appreciation of the request and period of renewal of the work contract;
- b) Report on the activities carried out by the visiting professor specifying the results obtained within the period of the contract, demonstrating his/her academic-scientific production, and his/her contribution towards human resources training. The document must be signed and initialed by the visiting professor.
- c) Work plan for the requested period, signed and initialed by the visiting



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professor, presenting the same elements required at the time of the selection process (item 3.1 in this Public Call), dully adjusted.

- 10.3. The requests for renewal will be appreciated by the Senior Office of Post-Graduate Studies, assisted by *ad hoc* consultants, whenever necessary. In case of approval, they will be considered in future evaluations.

11. On the final dispositions

11.1. In the event one or more selected candidates withdraw, the names that follow on the list will be called to fill the positions, in strict accordance with their ranking order as indicated by the Multidisciplinary Committee assigned for that matter.

11.2. Eventual changes in contract must be requested to the PRPPG by the interested party, followed by a justification and an appreciation by the Collegiate of the Post-Graduate Program. PRPPG will evaluate the possibility of its acceptance based on the available legal provisions.

11.3. No change in the contract will be accepted without the previous approval of the PRPPG.

11.4. Candidates who have already been hired on the basis on Law 8745/93 are entitled to be hired again, provided the new hiring occurs 24 (twenty four) months or more, after the expiring of the previous contract.

11.5. As the hiring of a Visiting Professor must comply with Law# 8.745/93, the application of a candidate implies his/her commitment to the conditions established by this Public Call.

11.6. UFBA will not refund any expenses of any nature related to this Public Call.

11.7. UFBA will not bear any costs in addition to the professor's monthly salary in the course of the contract. Therefore, the costs related to visa and consulate expenses, authentication of degrees, insurances of any kind, travel, moving, housing and lodging are entirely the professor's responsibility.



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Expenses incurred by spouses, family members or eventual partners are not UFBA's responsibility either.

11.8. This Public Call may be cancelled or altered partially or fully, at any time, provided there are supervening reasons. Nevertheless, these do not give rise to obligations or rights on the part of the interested parties.

11.9. The period of validity of the selection process will be 1 (one) year, starting on the date of disclosure of the selection results in the Union Official Gazette, and it may be extended by an equal amount of time.

11.10. The Senior Office of Post-graduate Studies will solve eventual situations not contemplated herein.

Salvador, the 10th of January 2022.

João Carlos Salles Pires da Silva
REITOR



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Appendix I

Category equivalence chart

Date of Title	Class/Level
Doctorate at 1999 or earlier until 2002	Full
Doctorate between 2005 and 2006	Associate 4
Doctorate between 2007 and 2008	Associate 3
Doctorate between 2009 and 2010	Associate 2
Doctorate between 2011 and 2012	Associate 1
Doctorate between 2013 and 2014	Adjunct 4
Doctorate between 2015 and 2016	Adjunct 3
Doctorate between 2017 and 2018	Adjunct 2
Doctorate between 2019 and 2020	Adjunct 1